

INFORMATION CLAUSE FOR SANO DONORS

1. **Data Controller is Sano – Centre for Computational Personalised Medicine – International Research Foundation, Czarnowiejska 36 / C5, 30-054 Kraków, KRS: 0000797490, NIP: 6772446472, REGON: 384298430, e: info@sanoscience.org, t: +12 307 27 37, hereinafter referred to as "Sano".**
2. **Data Protection Officer Contact with the appointed Data Protection Officer: e-mail: iod@sanoscience.org**
3. **Purpose of processing**We process donors' personal data for the purpose of:
 - performance of the donation agreement;
 - recording and settling donations received;
 - comply with legal obligations related to accounting and taxes;
 - communicate with the donor on matters related to donations;
 - conducting promotional activities, including thanking donors (if the donor has agreed to it);
 - archiving documentation related to donations.
4. **Legal basis for processing**
 - Article 6(1)(b) of the GDPR – processing is necessary for the performance of a contract (donation agreement);
 - Article 6(1)(c) of the GDPR – fulfilment of legal obligations to which the controller is subject (e.g. tax and accounting obligations);
 - Article 6(1)(f) of the GDPR – legitimate interest of the controller, i.e. building relationships with donors and documenting the organisation's activities;
 - With regard to promotional activities – Article 6(1)(a) of the GDPR – the donor's consent (if given).
5. **Categories of relevant data**Personal data processed as part of donations may include:
 - identification data: name, surname, PESEL, ID card number (if required by law);
 - contact details: telephone number, e-mail address, correspondence address;
 - data related to the donation: amount, purpose of the donation, date of donation, method of its transfer (transfer, cash, other), bank account number;
 - data required by tax law (e.g. in the case of issuing a certificate or tax return).
6. **Information about the recipients of personal data**The recipients of personal data will be:
 - persons authorized by the personal data administrator (Sano employees and associates responsible for handling donations);
 - entities authorized under the law (e.g. tax authorities, banks handling payments);
 - providers of services supporting the organization's operations, including accounting, auditing and IT services;
 - recipient of public information to the extent that the donor consented to the publication of the data.

7. Period of storage of personal data

Personal data will be stored:

- for the period required by the provisions of tax and accounting law (at least 5 years from the end of the tax year in which the settlement of the donation was completed);
- for a period of 6 years from the end of the relationship with the donor for archival purposes;
- for the period indicated in the consent, if it has been given to the processing of data for promotional or informational purposes.

8. Rights of the data subject**The Donor has the following rights:**

- access to your data;
- rectify data;
- delete data (within the limits resulting from the provisions of law);
- restriction of processing;
- data portability;
- object to the processing of data, if the basis for the processing is the legitimate interest of the administrator;
- withdraw consent to the processing of data to the extent that consent was the basis for processing.

9. Right to lodge a complaint with a supervisory authority

The donor has the right to lodge a complaint with the President of the Office for Personal Data Protection if they believe that the processing of their personal data violates the provisions of the GDPR.

10. Requirement to provide personal data

Providing personal data is voluntary, but necessary to conclude and perform the donation agreement and to fulfil the obligations resulting from the provisions of law. Failure to provide data will prevent the donation from being made.

11. Source of personal data

Personal data is collected directly from the donor when making a donation and in the course of communication related to the implementation of the donor's activities.